

Guidelines for Publication of the Brazilian Journal of Cardiovascular Imaging and Echocardiography, Brazilian Journal of Cardiovascular Imaging and Echocardiography

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Editor: Dr. Carlos Eduardo Silva Suaide

Barata Ribeiro Street, 380 cj 54 Bela Vista 01308000 - São Paulo - Brazil

Telephone: 55 (11) 31203363

Fax: 55 (11) 32592988 - depeco@cardiol.br

Editorial Office: 55 (21) 3478-2716

revistadic@cardiol.br

The Brazilian Journal of Cardiovascular Imaging and Echocardiography (Rev bras ecocardiogr imagem cardiovasc) is the official journal of the Cardiovascular Imaging Department of the Brazilian Cardiology Society. This is quarterly issued, and indexed in Lilacs (Latin American and Caribbean Literature on Health Sciences) and Latindex (Online Regional Information System for Scientific Journals of Latin America, Caribbean, Spain and Portugal). Papers submitted for publication in the Rev bras ecocardiogr imagem cardiovasc should be about topics of echocardiography, vascular ultrasound, and related areas, by means of publishing editorials, original articles, review articles, point of views, case reports, brief communications, letter to the editor, images, science & technology, and special article.

I. FORMATTING ARTICLES

1.1 Editorial - Refers to selected articles in each issue of the Rev bras ecocardiogr imagem cardiovasc due to their importance to the scientific community. They are usually written by the Editorial Board or ordered from prominent experts in the field concerned. The Editorial Board may eventually consider publishing editorials submitted spontaneously. It should not exceed 1000 words and fifteen references. Illustrations and tables are allowed in the maximum of two. The number of authors should not exceed three. There is no need for abstract and summary.

1.2. Original Article - Included here are randomized controlled trials, observational trials, records, as well as basic research with experimental animals or in vitro models. These articles are submitted for publication spontaneously by the authors. Original articles must mandatorily contain the following sections: Introduction, Methods, Results, Discussion, Conclusions, References, Abstract, and Summary. The text must have between 2,000 and 3,000 words, excluding tables, References, Abstract, and Summary. The number of references should not exceed thirty.

1.3. Review Article - It consists of critical and ordered evaluations from the literature on topics of clinical importance. Experts on topics of special interest to readers are generally asked to write these reviews. The Rev bras ecocardiogr imagem cardiovasc also accepts review articles sent spontaneously by the scientific community. They must contain a maximum of 6,000 words, excluding References and Tables. The References should be current, preferably published in the last five years and not exceeding sixty articles.

1.4. Point of View - This is the presentation of the summary of a relevant article on the specialty. Experts are asked to comment about that article, its positives and negatives points, methodology, concept, clinical applicability, and relevance. It must contain a maximum of 500 words and ten references.

1.5. Case Report - Description of cases involving patients or unique situations, rare or never described diseases, as well as innovative diagnosis or treatments. The text should consist of: a brief introduction, which introduces the reader on the importance and presents the goals of the presentation of the case(s) in question; Case Report and Discussion, in which relevant aspects are discussed and compared with those available in the literature. The number of words should be lower than 2,000, excluding references, which must not exceed fifteen, two tables, and no more than three illustrations.

1.6. Brief Communication - Small experiments with original character, not exceeding 1,500 words and ten references.

1.7. Letter to the Editor - Must comment, discuss, or criticize articles published in the journal itself, or discuss other topics of general interest. It must contain no more than

1,000 words, including references, which should not exceed five, which may or may not have title, without illustrations or tables. Whenever possible, a response from the authors of the article in question will be published with the letter.

1.8. Images - Publication of unusual images or relating to technological innovations in cardiovascular medicine, including echocardiography and vascular ultrasound, and can be related to angiography, CT, MRI, the like. It allows the publication of new imaging techniques. Brief publication limited to 300 words, not allowing discussion by the authors nor reference.

1.9. Special Article - Articles not classifiable in the categories described above, but considered relevant in the specialty by the Editorial Board. Admits own criteria, having no extension limit or restrictions with respect to the number of references consulted.

2. GENERAL INFORMATION

The Brazilian Journal of Cardiovascular Imaging and Echocardiography adopts guidelines of Vancouver - Uniform Requirements for Manuscripts Submitted to Biomedical Journal (revised in October 2005) and organized by the International Committee of Medical Journal Editors: "Vancouver Groups".

2.1. Sections of the Manuscript

First page:

IDENTIFICATION. Article title in concise and descriptive basis, in Portuguese and English. Titles of authors, institutions to which they belong, in full, and the subdivisions, if any, with full address, including telephone, fax, and email address of the principal author, date of submittal and the research funding body, if any.

If the paper was presented in a Congress, the name of the Congress should be mentioned, the place, and date of presentation.

Second page:

ABSTRACT / SUMMARY. It should be structured in four sections: Objective, Method, Results, Conclusion or Conclusions. It must contain information easily understood without the need to check the text. The verb should be presented in the past for the results and, in the present for generalization. Whenever possible, use numbers instead of percentage. Do not use: the authors present, the findings are presented, or the treatment is discussed, and the like. The abstract of the original article, with a maximum of 250 words, must be elaborated in structured way (see: Rev Paul Med 1988; 106:183-4). The summary of review article should contain a maximum of 250 words and present the key concepts contained in the text. The summary of case report, with a maximum of 100 words, must show the originality of the case and its most relevant clinical, laboratorial, diagnostic, and

therapeutic aspects. Up to 3 descriptors (keywords) must also be included, as well as their translation into Keywords (Descriptors). These descriptors can be found on the websites: <http://decs.bvs.br/> containing terms in Portuguese, Spanish or English, or <http://www.nlm.nih.gov/mesh> for terms in English only.

Text: It should be divided into Introduction, Methods, Results, and Discussion. References should be cited numerically, by order of appearance in the text, in superscript, inside parentheses. If more than two references are cited in sequence, only the first and last must be entered, separated by a dash, e.g. (711). In case of alternate citation, all references should be entered, separated by commas. Example: (7,11,16).

3. ACKNOWLEDGMENT. Optional. It should be concise and presented at the end of the text, stating the names of persons who contributed to the intellectual and technical stage of the paper, as well as the funding agencies which contributed to the research, resulting in the published article.

4. STYLE AND FORMAT OF REFERENCES. It should be cited, when consulted, in Arabic numerals, in superscript, and numbered in order of citation in the text. Cite all authors when up to six; above that number, cite the first six authors followed by et al. The abbreviated title of the journal should be in accordance with the Index Medicus / Medline. Following are examples of the main types of references. For other samples of references, authors should consult the website: http://www.nlm.nih.gov/bsd/uniform_requirements.html

4.1 Printed Material

Examples:

Journal Article:

Pahl E, Seghal R, Chrystolf D, Neches WH, Webb CL, EC Duffy et al. Feasibility of exercise stress echocardiography for the follow up of children with coronary involvement secondary to Kawasaki. *Circulation*. 1995; 91:122-8.

Organization as author:

The Cardiac Society of Australia and New Zealand. Clinical exercise stress testing. Safety and performance guidelines. *Med J Aust*. 1996; 116:41-2.

No indication of authorship:

Cancer in South Africa. [Editorial]. *S Afr Med J*. 1994; 84:15.

Book Chapter:

Mylek WY. Endothelium and its properties. In: BL Clark Jr, editor. *New frontiers in surgery*. New York: Mc Graw Hill; 1998. p. 5564.

Book:

Sutton MG, St J, Oldershaw PJ, Ketler MN, editors. *Textbook of echocardiography and Doppler in adults and children*. Cambridge (MA): Blackwell Science, 1996.

Thesis:

Takimura CK. Correlação das variáveis geométricas de lesões coronárias com achados ultrasonográficos. [Tese]. São Paulo: Universidade de São Paulo, Faculdade de Medicina, 2003.

Events

Silva HH. Preparo Intestinal transoperatório. In: 45º Congresso Brasileiro de Atualização em Coloproctologia; 1995; São Paulo. Anais. São Paulo: Sociedade Brasileira de Coloproctologia; 1995. p.279.

77 Minna JD. Recent advances for potential clinical importance in the biology of lung cancer. In: Annual Meeting of the American Medical Association for Cancer Research: 1984 Sept 6-10. Proceedings Toronto: AMA, 1984; 25:293-4.

4.2 Electronic Materials

Journal Article:

Morse SS. Factors in the emergence of infectious diseases. *Emerg Infect Dis* [article on the Internet]. Jan 1995; Water [1996 Jun cited 5] 1 (1): [screens 24]. Available from: URL: <http://www.cdc.gov/ncidod/EID/eid.htm>.

Books

Tichenor WS. Sinusitis: treatment plan that works for asthma and allergies too [monograph on the Internet]. New York: Health On The Net Foundation, 1996. [Cited 1999 May 27]. Available from: URL: <http://www.sinuses.com>

Book Chapter:

Tichenor WS. Persistent sinusitis after surgery. In: WS Tichenor. Sinusitis: treatment plan that works for asthma and allergies too [monograph on the Internet]. New York: Health On The Net Foundation, 1996. [Cited 1999 May 27]. Available from: URL: <http://www.sinuses.com/postsurg.htm>.

Thesis:

Lourenço LG. Relação entre a contagem de microdensidade vascular tumoral e o prognóstico do adenocarcinoma gástrico operado. [tese on line]. São Paulo: Universidade Federal de São Paulo; 1999. [citado 1999 Jun 10]. Disponível em: URL: <http://www.epm.br/cirurgia/gastro/laercio>.

Events:

Barata RB. Epidemiologia no século XXI: perspectivas para o Brasil. In: 4º Congresso Brasileiro de Epidemiologia [on line]; 1998 Ago 15; Rio de Janeiro. Anais eletrônicos. Rio de Janeiro: ABRASCO; 1998. [citado 1999 Jan 17]. Disponível em: URL: <http://www.abrasco.com.br/epirio98>.

Home Page / Web Site

CancerPain.org [homepage on the Internet]. New York: Association of Cancer Online Resources, 01 [update 16 May 2002; cited 2002 Jul 9] Available from: <http://www.cancerpain.org/>.

4.3. Tables

It must be presented only when necessary for effective understanding of the paper, and not containing redundant information already cited in the text, and numbered in order of appearance.

Use the same template as that used in the text. Indicate footnote markers in the following order: *, †, ‡, §, ||, #, **. Do not use vertical lines between the columns. Use horizontal lines only at the top and bottom of the header and at the bottom of the table. The abbreviations used in the table should be defined in the footnote of the table. They must be submitted as JPEG or in pages separated from the text in Word and configured in double space. They must be listed in Arabic numeral and contain a short title.

4.4. Figures

For submitting, the figures should be in high resolution so they can be evaluated by reviewers in JPEG format. Figure keys should allow its perfect understanding, regardless of the text. The abbreviations used in the figures should be explained in the keys.

4.5. Videos

For submitting videos for publication in articles, the images must meet the following specifications:

- Video File Format: All video files except .MOV;
- Video Size: The file should not exceed 20 MB.

The author is advised to send the file via broadband connection.

5. EDITORIAL POLICY

5.1 Peer review

All papers submitted to the journal will undergo assessment by peer review (peer review) and by up to three reviewers. The acceptance will be based on originality, significance, and scientific contribution. The reviewers will make general comments on the paper and inform whether it should be published, corrected according to recommendations, or rejected. With these data, the Editor will make the final decision. In case of discrepancies between the reviewers, it may be asked a new opinion for better judgment. When modifications are suggested, they will be forwarded to the main author and then forwarded to the reviewers to verify whether the requirements have been met. In exceptional cases, when the manuscript subject so requires, the Editor may request assistance from a professional, who is not included in the list of Associate Editors and Editorial Board, to perform the evaluation. The decision on accepting the article for publication will occur, whenever possible, within 90 days from the date of receipt.

5.2. Research with humans and animals

The authors must, in the Method section, indicate whether the research was approved by the Ethics Committee in Research of the Institution, according to the Declaration of Helsinki. In experimental studies involving animals, the standards established in the Guide for Care and Use of Laboratory Animals (Institute of Laboratory Animal Resources, National Academy of Sciences, Washington, OC, 1996) and the ethical principles for animal experimentation of the Brazilian College of Animal Experimentation (COBEA) must be observed.

5.3. Copyrights

The authors of the approved manuscripts shall complete the Copyright Transfer form available at the journal website and submit it in advance to publication via e-mail revistadic@cardiol.br.

5.4. Authorship Criteria - We suggest the adoption of the authorship criteria of the articles, according to the recommendations of the International Committee of Medical Journal Editors. Thus, only those people who contributed directly to the intellectual content of the paper should be listed as authors in the Authors Contribution form available at the journal website and submit it to the editorial office via e-mail revistadic@cardiol.br. The authors should meet all the criteria listed below, in order to take public responsibility for the content of the paper:

- Have designed and planned the activities that led to the paper or interpreted the results achieved, or both;
- Have written the paper or revised the successive versions and participated in the review process;
- Have approved the final version.

To exert administrative management position, collaborate with patients, and collect and pool data, although important to the research, are not authorship criteria. Other people who have made substantial and direct contributions to the paper, but cannot be considered as authors, can be cited in the Acknowledgments section*.

5.5. Language

The articles must be written in Portuguese (current spelling), Spanish or English. The papers written in Spanish or English will be published in that language.

5.6. Secondary Publication

Based on the standards adopted by the International Committee of Medical Journal Editors (Revised in October 2005), the secondary publication due to many other reasons, in the same language or in another language, particularly, in other countries, is justifiable and can be beneficial, provided the conditions described in the editorial are met.

6. HOW TO SUBMIT THE MATERIAL

Articles should be submitted via Submission System at the address http://publicacoes.cardiol.br/pub_abcDIC/default.asp.

When sending the article, the author must complete the field "Submission Letter", suggesting the Section in which the article should be included, author's statement that all coauthors are in agreement with the content expressed in the paper, stating the presence or no of conflict of interest* and the absence of related ethical issues. The Submission Letter must contain the number of words contained in the text (excluding tables and figures), and the number of tables and figures. If the authors intend to publish the paper in the online version only, Brazilian Journal of Cardiovascular Imaging and Echocardiography, this desire should be stated on the Submission Letter. In this case, just the title of the article and the authors will be published in the printed journal; the text and all its contents will be fully available in the online journal.

*Conflict of Interest

Whenever there is any relationship between the authors and any public or private entity, which can derive a conflict of interest, this possibility must be communicated to the Editor by means of "Statement of Potential Conflict of Interest" form, which will ensure confidentiality.

* Submission Formats: Text in Word (preferred), Word Perfect. Figures must be sent separately and in JPEG format.

7. REVIEWED ARTICLES

It will be communicated to the authors the need for reviewing the articles for acceptance and publication in the Journal. The opinions will be available for viewing on the Author Section of the Article Submission System. The second version must be returned via email revistadic@cardiol.br.

Once the manuscript has been reviewed by the authors, it should be returned to the Journal within 15 days. If the revision is received after this deadline, the article will be considered as new and will undergo again all the submission process.

In your response to comments from reviewers, please point the page, paragraph, and line number on which each change has been made.

8. ARTICLES ACCEPTED FOR PUBLICATION

Once accepted for publication, an edited sample of the article (PDF format) will be sent to the corresponding author for evaluation and final approval.

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