



Standards for Publication of Revista Brasileira de Ecocardiografia e Imagem Cardiovascular

RULES FOR PUBLICATION ON REVISTA BRASILEIRA DE ECOCARDIOGRAFIA E IMAGEM CARDIOVASCULAR

Revista Brasileira de Ecocardiografia e Imagem Cardiovascular

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Revista Brasileira de Ecocardiografia e Imagem Cardiovascular (Rev bras ecocardiogr imagem cardiovasc) is the official body for publicizing of the Cardiovascular Image Department of the [Sociedade Brasileira de Cardiologia]. It is a quarterly publication, indexed at Lilacs [(Literatura Latino-Americana e do Caribe em Ciências da Saúde)] and Latindex [(Sistema Regional de Informação em Linha para Revistas Científicas de America Latina, o Caribe, Espanha e Portugal)].

MISSION: The essays sent for publication in the Rev bras ecocardiogr imagem cardiovasc should discuss subjects in the echocardiography and vascular ultrasound areas, as well as related areas, by means of publication of editorials, original articles, revision articles, points of view, case reports, brief communication, letter to the editor, images, science & technology and special article.

From opening of each volume/year, number of pages must be continuous.

1. LAYOUT OF THE ARTICLES

1.1 Editorial – Refers to selected articles, in each issue of the Rev bras ecocardiogr imagem cardiovasc for their importance to the scientific community. Usually, they are written by the Editorial Staff or ordered to renowned experts in the area at stake. The Editorial Board may occasionally consider publication of editorials spontaneously submitted. It should contain at most 1000 words and fifteen references. Illustrations and tables are allowed, with the maximum number of two. The number of authors should not exceed three. There is no need of summary.

1.2 Original Article – Here, controlled and randomized studies are included, as well as observation studies, records, as well as basic research with experiment animals or in vitro models. These articles are submitted to publication spontaneously by the authors. The original articles should mandatorily contain the following sections: Introduction, Method, Results, Discussion, Conclusions, Bibliographic References, and Summary. The text should present between 2.000 and 3.000 words, excluding

Tables, Bibliographic References, and Summary. The number of bibliographic references should not exceed thirty.

1.3 Review Article – Is composed of critical and ordered assessments of the literature of clinical importance subjects. Experts in subjects of special interest for the readers are, in general, invited to write these revisions. The Rev bras ecocardiogr imagem cardiovasc also accepts revision articles sent spontaneously by the scientific community. It should present at most 6.000 words, excluding Bibliographic References and Tables. The Bibliographic References should be current and preferably published in the last five years, in maximum number of sixty articles.

1.4 Point of View – Is the presentation of the summary of a relevant specialty article. Experts are invited for comments regarding the related article, their positive and negative point of view, methodologies, concepts, clinical applicability and relevance. It should present at most 500 words and ten bibliographic references.

1.5 Case Report – Description of cases involving patients or single situations, rare or never described diseases, as well as innovative forms of diagnosis or treatment. The text should be composed of: one brief Introduction, which locates the reader in relation to the importance and present the Goals for presentation of the case(s) at stake; Case Report and Discussion, in which the relevant and aspects are dealt with and compared to those available in the literature. The number of words should be lower than 2.000, excluding the bibliographic references, at most fifteen references, two tables and not more than three illustrations.

1.6 Brief Communication – Small experiences with an original character, not surpassing 1.500 words and ten bibliographic references.

1.7 Letter to the Editor – It should comment, discuss or criticize articles published in the own Magazine, or talk about other general interest subjects. It should present at most 1.000 words, including bibliographic references, which should have up to five, and may have title or not, no illustrations or tables. Whenever possible, an answer from the authors of the article at stake shall be published with the letter.

1.8 Images – Publication of unusual images or concerning technological innovations, in cardiovascular medicine, including echocardiogram or vascular ultrasound, and may be associated with angiography, computed tomography, magnetic resonance or the like. It allows for publication of new image techniques. Brief publication, limited to 300 words, not allowing for discussion by the authors or bibliographic references.

1.9 Special Article – Articles not classified within the previously described categories, but considered as relevant, in the spe-



cialty, by the Editorial Board. It allows for own criteria, having no limit for extension or restrictions as to the number of consulted references.

2. GENERAL INFORMATION

The Revista Brasileira de Ecocardiografia e Imagem Cardiovascular adopts the Vancouver Standards – Uniform Requirements for Manuscripts Submitted to Biomedical Journal (revision in October/2005) and organized by the International Committee of Medical Journal Editors: “Vancouver Groups”

2.1 Sections of the Manuscript

First page:

IDENTIFICATION. Essay title in a concise and descriptive manner, in Portuguese and English. Titles of the authors, institutions to which they belong, in full, and the subdivisions, as the case may be, with full address, including telephone and email of the main author, date of submission and agency financing the research, if any.

If the essay is presented in a congress, the name of the congress, the place and date of presentation should be mentioned.

Second page:

SUMMARY. It should be structured in four sections: Objective, Method, Results, Conclusion or Conclusions. It should contain easily understandable information, without the need to read through the text. The verb should be presented in the past tense for the results and, in the present tense for the general. Whenever possible, use number instead of percentage. Do not use: authors present; the findings are presented; or the treatment is discussed and the like. The original article summary, with a maximum of 250 words, should be made in a structured form (see: Rev Paul Med 1988;106:183-4). The revision article summary should have a maximum of 250 words and present the main concepts contained in the text. The case report summary, with a maximum of 100 words, should show originality of the case and its most important clinical, laboratory, diagnostic and therapeutic aspects. Also, up to 3 descriptors (keywords) should be included, as well as the respective translation for the Keywords (Descriptors). These descriptors may be consulted in the electronic addresses: <http://decs.bvs.br/> which contains terms in Portuguese, Spanish or English, or <http://www.nlm.nih.gov/mesh>, for terms only in English.

Text: It should be divided into: Introduction, Methods, Results and Discussion. The references should be numerically mentioned, by order of appearance in the text, in the form of raising in brackets. If more than two References are mentioned in sequence, only the first and the last one should be typed, separated by a line, example: (7-11). In case of alternate citation, all references should be typed, separated by comma. Example: (7,11,16).

3. ACKNOWLEDGEMENTS

Optional. Acknowledgements should be concise and presented at the end of the text, indicating the names of the people who contributed in the intellectual or technical phase of the essay, as well as the funding agencies which contributed to the research resulted in the article published.

4. STYLE AND FORMAT OF THE REFERENCES

It should be mentioned, when consulted, in Arabic numerals, as raising and numbered by order of citation in the text. Mention all authors, when up to six; above such number, mention the six first followed by et al. The abbreviated title of the newspaper should be in compliance with the Index Medicus/Medline. Examples of the main types of bibliographic references are as follows. In order to obtain other reference samples, the authors should consult the address: http://www.nlm.nih.gov/bsd/uniform_requirements.html

4.1 Printed Material

Examples:

Magazine Article:

Pahl E, Seghal R, Chrystolf D, Neches W H, Webb CL, Duffy CE et al. Feasibility of exercise stress echocardiography for the follow-up of children with coronary involvement secondary to Kawasaki. *Circulation*. 1995; 91:122-8.

Institution as author:

The Cardiac Society of Australia and New Zealand. Clinical exercise stress testing. Safety and performance guidelines. *Med J Aust*. 1996; 116:41-2.

No indication of author:

Cancer in South Africa. [editorial]. *S Afr Med J*. 1994; 84:15.

Book Chapter:

Mylek WY. Endothelium and its properties. In: Clark BL Jr, editor *New frontiers in surgery*. New York: Mc Graw - Hill; 1998. p. 55-64.

Book:

Sutton MG St J, Oldershaw PJ, Ketler MN, editors. *Textbook of echocardiography and Doppler in adults and children*. Cambridge (MA): Blackwell Science, 1996.

Thesis:

Takimura CK. *Correlação das variáveis geométricas de lesões coronárias com achados ultra-sonográficos*. [Thesis]. São Paulo: Universidade de São Paulo, Faculdade de Medicina, 2003.

Events:

Silva HH. Preparo Intestinal transoperatório. In: 45º Congresso Brasileiro de Atualização em Coloproctologia; 1995; São Paulo. Anais. São Paulo: Sociedade Brasileira de Coloproctologia; 1995. p.27-9.

Minna JD. Recents advances for potential clinical importance in the biology of lung cancer. In: Annual Meeting of the American Medical Association for Cancer Research: 1984 Sept 6-10. *Proceedings Toronto: AMA*; 1984; 25:293-4.

4.2 Electronic Material

Magazine Article:

Morse SS Factors in the emergence of infections diseases. *Emerg infect Dis* [article on the Internet]. 1995 Jan-Mar [cited 1996 Jun 5]; 1(1): [24 screens]. Available from: URL: <http://www.cdc.gov/ncidod/EID/eid.htm>.

Books:

Tichenor WS. Sinusitis: treatment plan that works for asthma and allergies too [monograph on the Internet]. New York: Health On The Net Foundation; 1996. [cited 1999 May 27]. Available from: URL: <http://www.sinuses.com>

Book Chapter:

Tichenor WS. Persistent sinusitis after surgery. In: Tichenor WS. Sinusitis: treatment plan that works for asthma and allergies too [monograph on the Internet]. New York: Health On The Net Foundation; 1996. [cited 1999 May 27]. Available from: URL: <http://www.sinuses.com/postsurg.htm>.

Thesis:

Lourenço LG. Relação entre a contagem de microdensidade vascular tumoral e o prognóstico do adenocarcinoma gástrico operado. [online thesis]. São Paulo: Universidade Federal de São Paulo; 1999. [citado 1999 Jun 10]. Available from: URL: <http://www.epm.br/cirurgia/gastro/laercio>.

Events:

Barata RB. Epidemiologia no século XXI: perspectivas para o Brasil. In: 4º Congresso Brasileiro de Epidemiologia [on line]; 1998 Ago 1-5; Rio de Janeiro. Anais eletrônicos. Rio de Janeiro: ABRASCO; 1998. [citado 1999 Jan 17]. Available from: URL: <http://www.abrasco.com/br/epirio98>.

Home Page/ Web Site

Cancer-Pain-org [homepage on the Internet]. New York: Association of Cancer Online Resources, 01 [update 2002 May 16; cited 2002 Jul 9] Available from: <http://www.cancer-pain.org/>.

4.3 Tables

It should be presented only as required for the effective understanding of the essay, not containing redundant information, already mentioned in the text, and numbered by appearance order. It should be presented in separate pages and configured in double space. Should be numbered in Arabic numeral and contain a short title. Use the same source as that used in the text. Indicate the footnotes as follows: *, t, *, §, 11, #, **.

Do not use vertical lines between the columns. Use horizontal lines only in the upper and lower portion of the header and in the lower portion of the table. The abbreviations used in the table should be defined in the footer of the own table.

4.4 Figures

For submission, the figures should have High Resolution so that they may be assessed by the reviewers, preferably in JPEG format, and may be sent also in PDF, TIFF/Gif. The figure captions should allow for its perfect comprehension, regardless of

the text. The abbreviations used in the illustrations should be explained in the captions.

5. EDITORIAL POLICY

5.1 Peer review

All essays sent to the Magazine shall be submitted to peer review and to up to three reviewers. Acceptance shall be made based on originality, relevance and scientific contribution. The reviewers shall make general comments on the essay and will inform whether it should be published, corrected, according to the recommendations, or rejected. With such data, the Editor shall take the final decision. In case of discrepancies between the appraisers, a new opinion may be requested for better decision. When changes are suggested, they shall be sent to the main author and then sent to the reviewers so that they may check whether the requirements were satisfied. In exceptional cases, when the subject of the manuscript so requires, the Editor Amy request collaboration of a professional, not contained in the list of the Associate Editors and the Editorial Board, to make the assessment. The decision on acceptance of the article for publication shall take place, whenever possible, within 90 days, from the date of receipt.

5.2 Research with human beings and animals

The authors should, in the Method section, inform whether the research was approved by the Commission of Ethics in Research of its Institution, in compliance with the Helsinki Statement. In the experimental essays involving animals, the standards established in the Guide for the Care and Use of Laboratory Animals (Institute of Laboratory Animal Resource, National Academy of Sciences, Washington, O.C., 1996) and the main ethical principles in the animal experimentation of the [Colégio Brasileiro de Experimentação Animal (COBEA)] should be abided by.

5.3 Copyright

The authors of the approved manuscripts shall send, previously to the publication, the following written statement signed by all joint authors: The undersigned author(s) transfer(s) all the copyrights of the manuscript (article title) to the Revista Brasileira de Ecocardiografia e Imagem Cardiovascular. The undersigned author(s) assure(s) that the article is original, does not infringe the copyrights or any other right owned by third parties, was not sent for publication in any other magazine and was not previously published. The author(s) confirm(s) that the final version of the manuscript was reviewed and approved by him/her/them. All manuscripts published become permanent property of the Revista Brasileira de Ecocardiografia e Imagem Cardiovascular and may not be published without the consent in writing of its editors.

5.4 Audit Criteria

We suggest that the criteria for article authorship are adopted, according to the recommendations of the International



Committee of Medical Journal Editors. Therefore, only those people who directly contributed for the intellectual content of the essay should be listed as authors. The authors should satisfy all criteria listed below in order to assume public liability for the contents of the essay:

- They must have conceived and planned the activities that led to the essay or interpreted the results to which he/they got, or both;
- They must have written the essay or reviewed the subsequent versions and taken part of the review process;
- They must have approved the final version.

Exercise an administrative chief title, contribute with patients and collect and group data, although important for the research, are not criteria for authorship. Other people who has significantly and directly contributed towards the essay, but that cannot be considered as authors, may be mentioned in the Acknowledgement section*.

5.5 Language

The articles should be written in Portuguese language (current spelling), Spanish or English. The essays written in Spanish or English shall be published in this language.

5.6 Secondary Publication

Based on the Standards adopted from the International Committee of Medical Journal Editors (Review October 2005), the secondary publication due to many other reasons, in the same language or in another language, especially, in other countries, is justifiable and may be benefic, provided that the conditions described in the editorial are met.

6. HOW TO SEND THE MATERIAL FOR SUBMISSION

All articles should follow a Submission Letter, suggesting the Section in which the article should be included, author's statement that all joint authors are in accordance with the contents expressed in the essay, stating presence or not of conflict of interest* and inexistence of ethical problem associated. The Submission Letter should contain the number of words contained in the text (excluding Tables and Figures), the number of Tables and Figures. If the authors intend to publish the article only in the online version, Revista Brasileira de Ecocardiografia e Imagem Cardiovascular, this wish should be contained in the Submission Letter. In this case, only the article title and the authors shall be published in the printed magazine; the text

and the entire content shall be fully available in the online Magazine.

Whenever possible, the articles should be submitted to publication by e-mail. However, if it is not possible to send through the Internet, three copies of the material, including text and illustrations, as well as floppy disk or CD identified, may be sent, by conventional post office.

* Conflicts of Interest

When there is any relationship between the authors and any public or private entity, that may originate some conflict of interest, this possibility should be communicated, in a separate letter, to the Editor, who will assure confidentiality.

Formats for submission: text in Word (preferable), Word Perfect. Figures should be separately submitted as JPEG (preferable), PDF, TIFF/Gif, Adobe Photoshop, Excel, Word, Word Perfect, in High Resolution. For the articles exclusively published in the online version of the magazine sending images in avi format is allowed.

7. REVIEWED ARTICLES

- The articles requiring review for acceptance and publication in the Magazine shall be resent to the authors by e-mail, with the individual comments of the reviewers.
- Once review of the manuscript is made by the authors, it shall be once again sent for the magazine, within the maximum term of 60 days. If the magazine is received after such term, the article shall be deemed as new and shall once again go through the whole submission process.
- In your response to the comments of the reviewers, please point out the page, paragraph and number of the line in which each change was made.

8. ARTICLES ACCEPTED FOR PUBLICATION

Once accepted for publication, a test of the edited article (PDF format) shall be sent to the corresponding author, for your assessment and definite approval.

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